

BOROUGH OF CARNEGIE

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Carnegie, PA 15106

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APPLICATION FOR A CERTIFICATE OF OCCUPANCY

Code of the Borough of Carnegie, Ordinance 2384, Chapter 5, Code Enforcement, Part 4, section 5-402, Occupancy Permit Required. All owners and landlords of dwelling units, office buildings or other structures for human occupancy must first secure an occupancy permit prior to allowing a unit to be occupied.

All permits must be secured from the Building Inspector of the Borough of Carnegie for the following:

- A. Initial occupancy and subsequent sale.
- B. Subsequent vacancy and reoccupying.
- C. Let or re-letting of all residential and commercial units.

(PRINT)

PROPERTY ADDRESS _____ LOT & BLOCK # _____

PROPERTY OWNER _____ PHONE # _____

OWNER'S ADDRESS _____
(IF DIFFERENT THAN ABOVE)

TENANT _____
(IF NON-OWNER OCCUPIED)

OCCUPANCY DECLARATION _____
(EXACT NATURE OF THE USE OF ALL PARTS OF THE STRUCTURE AND / OR SITE)

APPLICATION IS HEREBY MADE TO OCCUPY THE PREMISES ABOVE FOR THE PURPOSE STATED HEREIN. IF SUCH USE COMPLIES WITH THE PROVISIONS OF ALL LAWS AND ORDINANCES AND A CERTIFICATE IS ISSUED, IT IS UNDERSTOOD BY THE APPLICANT THAT A CERTIFICATE WILL AUTHORIZE ONLY THE USE STATED ON THIS APPLICATION.

PROPERTY OWNER _____ DATE _____
(SIGNATURE)

\$50 PER UNIT: 1 & 2 FAMILY DWELLING \$100 PER UNIT: MULTIFAMILY- COMMERCIAL - INDUSTRIAL

----- OFFICIAL USE ONLY -----

TOTAL FEE _____ PERMIT # _____

INSPECTION _____ / _____ @ _____
DAY DATE TIME